



Cornerstone Housing for Women
General Maintenance Worker

Part Time Position with Benefits

\$20.84/hr (starting rate)

If you are looking for a stable respectful work environment and have the qualifications for this generalist position, please consider applying. Cornerstone supportive housing communities offer affordable supportive housing for women at risk of homelessness.

As an employee of the Anglican Diocese of Ottawa, the General Maintenance Worker is responsible for providing regular and as needed basic repair and maintenance, some cleaning, and assistance to the Building Manager with ad hoc maintenance issues.

Minimum Qualifications include: one year's experience in a property management or building maintenance position in a multi-unit residential or commercial environment, basic English language and computer literacy, community college diploma in property management, or related field an asset, satisfactory Police Records Check for the Vulnerable sector required, bilingualism and use of a vehicle is an asset.

Deadline to Apply: Monday October 29, 2018 8:00 am

Please submit resume and cover letter highlighting how position qualifications are met to:

jobapplications@cornerstonewomen.ca
File # GMW373 must be in the subject line of your email.

Applicants who require accommodation for disabilities in order to participate in the recruitment should notify the HR Manager at the time of their submission.

Cornerstone is an Equal Opportunity Employer
We encourage candidates of diverse backgrounds to apply.

While we thank all applicants, only those selected for an interview will be contacted.

For a complete job description or to learn more about the programs and services at Cornerstone, or the different ways you can help, visit the Cornerstone website at: **www.cornerstonewomen.ca**